



Board of Assessors
Town of West Brookfield
2 East Main Street
(508) 867-1421, ext.6

Owner
Address
City, State Zip

Dear Property Owner,

To comply with state requirements for fair and equitable property taxation, our office is verifying the property data used to determine assessments, as mandated by the Department of Revenue, Division of Local Services.

Over the coming weeks, inspectors from our assessment vendor, Regional Resource Group, Inc. (RRG), will be canvassing the town to verify exterior and interior property information.

Returning this form could eliminate the need for an interior inspection. Please mail the completed form or email a scanned copy to:

dgrueter@rrgsystems.com with the subject line: West Brookfield Questionnaire (property address).

You may also submit a clear photo of the completed form using your phone.

As this project is on a short timeline, we greatly appreciate your prompt cooperation.

Thank you kindly, in advance, for your time and assistance.

Parcel Location:
Please answer the questions below.

Parcel ID:
State Use Code:

Roofing Material: _____	Year Built: _____
Siding Type: _____	Number of Bedrooms: _____
Heat Type: _____	Heat Fuel Type: _____
Full Baths: _____	Half Baths: _____
Fireplaces: _____	Extra Sinks/Toilets: _____
Central Air Percent: _____	Secondary Kitchen? _____
Flooring Material: _____	Basement Garage: (Y/N) _____ Car Capacity: _____
Kitchen Remodel: (Y/N) _____ Date or Year: _____	Finished Basement Percent: _____
Detached Garage: (Y/N) _____ With Loft: (Y/N) _____	Is this a second home? _____
Inground/Above Ground Pool: (Y/N) _____	Is there an in-law apartment? _____
Pool Liner Type: _____	Is there an Accessory Dwelling Unit? _____
Detached Barn: (Y/N) _____ With Loft: (Y/N) _____	Attic (Pulldown or Walk-Up): _____

Overall Dwelling Condition (Check One): Poor/Fair _____ Average _____ Good _____
Phone # (for follow up questions ONLY, if needed) _____
Email Address: _____
Signature: _____ Date: _____

Please use the backside of this document to add any additional comments about the property.